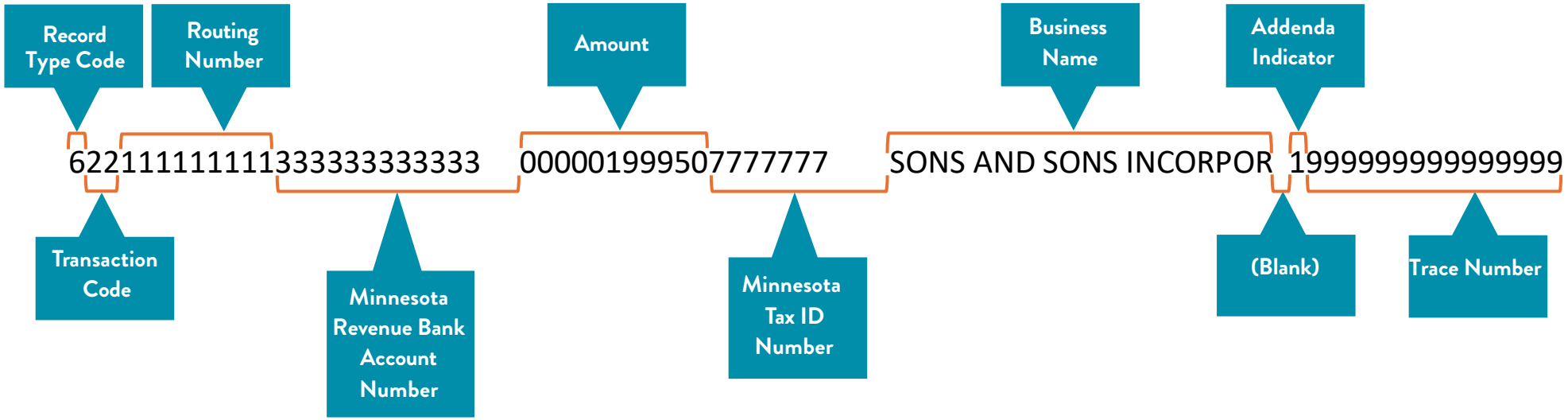
DEPARTMENT OF REVENUE

State of Minnesota ACH Record 6 Requirements – Tax Payments

Example of an ACH Credit Record 6 for Tax Payments



ACH Record 6 File Format for Tax Payments

A properly formatted Record 6 has 94 characters. This table shows the required information and format.

Field Position	Field Length	Field Name	Notes
1	1	Record Type Code (6)	"6" identifies this as Record 6.
2-3	2	Transaction Code (22)	"22" is the transaction code for credit transactions from a checking account, and "32" is the code for a savings account.
4-12	9	Routing Number (111111111)	Nine-digit routing number of the Minnesota Department of Revenue's financial institution. Please call us at 651-556-3000 during regular business hours to get this number.
13-29	17	Minnesota Revenue Bank Account Number (333333333333)	Please call us at 651-556-3000 during regular business hours to get this number. Fill the remainder of the field with blank spaces. Must be left-justified.
30-39	10	Amount ($$$$$$$$cc)	The total amount paid in the ACH credit. In the example, the ACH credit is $1,999.50. Must be right-justified. Add zeroes in front of the amount to fill the field.
40-54	15	Minnesota Tax ID Number (7777777)	The seven-digit Minnesota Tax ID Number issued by Revenue to the business whose account the ACH payment will be credited to. The example uses 7777777 as the ID. Must be left-justified. The following eight fields are filled by spaces.
55-76	22	Business Name (SONS AND SONS INCORPOR….)	The name of the business whose account the ACH payment will be credited to. If the business name exceeds 22 characters, enter the first 22 characters. **Do not enter Minnesota Revenue. Do not leave blank. This field is required.** The example uses SONS AND SONS INCORPOR as the entry. The last four letters of "INCORPORATED" are left off due to the 22-character maximum length.
77-78	2	(Blank)	Fill field with two blank spaces.
79	1	Addenda Record Indicator (1)	"1" indicates that Record 7, the addenda record, is included. Revenue requires you to include a Tax Payment (TXP) addenda for tax payments when paying by ACH credit.
80-94	15	Trace Number (999999999999999)	Your bank may have specific instructions for what to put in this field or fill with spaces.