



Sales and Use Tax for Cannabis Manufacturing

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DEPARTMENT
OF REVENUE
Minnesota Business Tax Education

June 2026

Disclaimer

This presentation is for educational purposes only and does not provide tax advice. It is meant to accompany an oral presentation and not to be used as a standalone document.

This presentation is based on the facts and circumstances being discussed, and on the laws in effect when it is presented. It does not supersede or alter any provisions of Minnesota laws, administrative rules, court cases, or revenue notices.

If you have any questions, contact us at salesuse.edu@state.mn.us, 651-296-6181, or 1-800-657-3777 (toll-free).



Minnesota Business Tax Education Program

Providing education opportunities about Minnesota tax laws.

Course Description

This course is intended for businesses that make cannabis products intended to be sold ultimately at retail.

The taxability of items and services depends on their exact use in each situation.

- What items are exempt?
- What items are taxable?

Course Objectives

As a result of this training, you'll be able to:

- Apply Minnesota sales and use tax rules, including local taxes, to hemp and cannabis manufacturing businesses
- Explain the difference between the industrial production and integrated production processes
- Apply correct procedures for using and accepting exemption certificates
- Find resources that answer your sales and use tax questions

Minnesota Office of Cannabis Management

For People Interested in Starting a Business:

- Social Equity Verification
- Licensing
- Cannabis License Renewal
- License Holder Resources
- Making Business Changes
- Grant Programs
- Guidance Memos
- Product Recalls

Sales Tax vs. Use Tax

Sales Tax

- Applies to retail **sales** in Minnesota unless an exemption exists
- Collected and remitted by the seller

Use Tax

- Applies to taxable **purchases** when all applicable taxes were not charged
- Self-assessed
- Paid directly to the state

Sales and Use Tax is a Transaction Tax



Sales Tax = Transaction Tax

ABC Grocery Store		Invoice #: 98765
600 N. Robert St.		Date: 03/12/2026
St. Paul, MN 55146-6000		
Item Description	Price	
Gallon 2% Milk	5.00	N
24-pk Soda pop	15.00	T
T-shirt	20.00	N
Subtotal	<u>\$40.00</u>	
Sales Tax	1.48	
	TOTAL: \$41.48	

6.875% MN State, 0.5% Ramsey County Transit Tax, 1.5% St. Paul, 0.75% Metro Area Transportation, and 0.25% Metro Area Housing taxes

What is the tax rate?



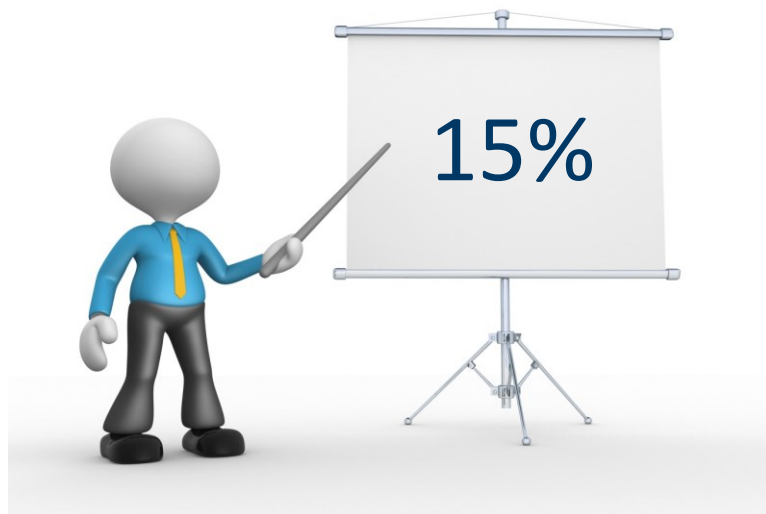
Local Taxes



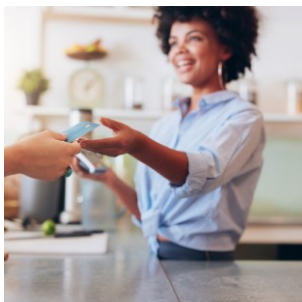
Local taxes are added to the state general sales tax rate to compute the total tax rate.

- City tax
- County or County transit tax
- Special local taxes
- Motor vehicle \$20 excise tax

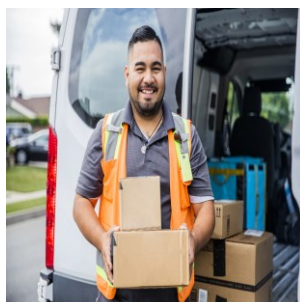
Cannabis Tax



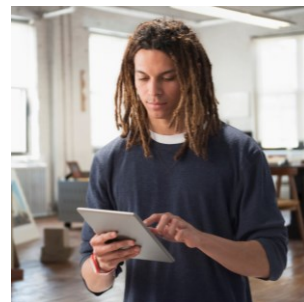
General Sourcing Rules



**Seller's
Address**



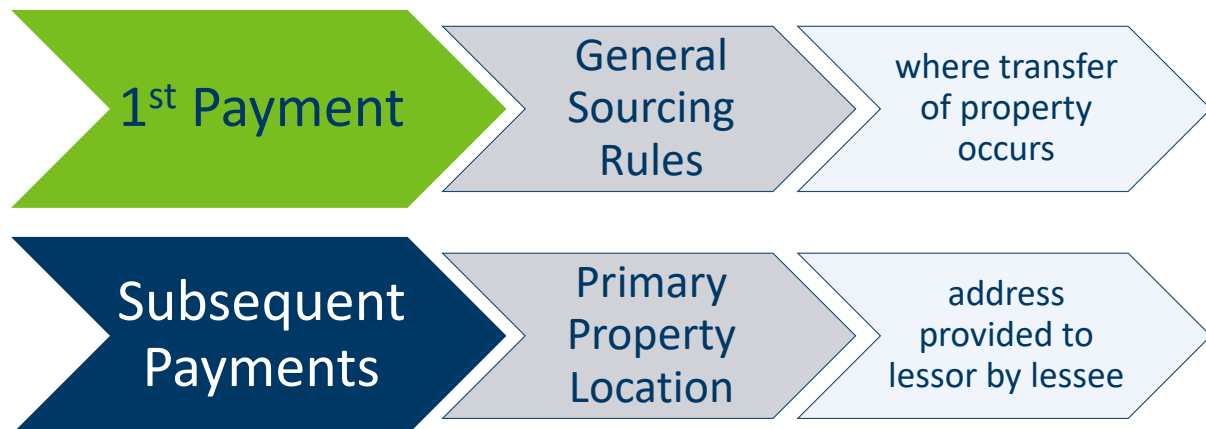
**Delivery
Address**



**Billing
Address**

[M.S. 297A.668, subd. 2](#)

Sourcing Rules for Leases or Rentals of TPP



Operating Lease vs. Capital Lease

Characteristics	Operating Lease (<i>Rental Agreement</i>)	Capital Lease (<i>Financing Agreement</i>)
What is being transferred?	Transfer of possession only; not title	Transfer of title upon possession or at the end of the lease agreement
Who owns property at the end of the lease?	Lessor owns property but lessee generally has a buy-out option	The customer is required to buy the item at the end of the lease agreement
When is tax charged?	Sales tax applied to each lease payment	Sales tax is due up front, when the contract is signed

When is Labor Taxed?

Types of Labor	Examples	Is it taxable?
Repair labor	<ul style="list-style-type: none"> • Car repair • Equipment repair • Calibrating equipment • Sharpening tools 	No (if separately stated)
Construction labor	<ul style="list-style-type: none"> • Build an office building • Kitchen remodel 	No
Fabrication labor	<ul style="list-style-type: none"> • Custom sawing • Bending sheet metal 	Yes
Installation labor	<ul style="list-style-type: none"> • Computer equipment • Modular furniture 	Yes

[Labor Installation, Fabrication, Construction, and Repair Publication](#)

Are maintenance contracts for equipment taxed?

Types of contract	Is the contract taxable?
Optional maintenance contracts (bundled – one nonitemized price)	Yes
Optional maintenance contracts (unbundled – separate itemized prices)	No

If the equipment qualifies for the capital equipment exemption, the maintenance contract is also exempt

How are extended warranty contracts taxed?

If the warranty states:	Then:
No cost to the customer for parts	The service provider pays sales or use tax on their cost of the parts
The customer is responsible for a percentage of parts and labor	The customer pays sales or use tax on the amount for parts only
The customer pays a deductible for parts or labor	The service provider pays sales or use tax on their cost of the parts. The deductible payment is not taxable.

[Revenue Notice 16-03](#)

Maintenance Agreements for Prewritten Software

Details of agreement	Taxability of agreement
Required by vendor	The entire charge is taxable
Includes only upgrades and/or enhancements	The entire charge is taxable
Optional and includes support services only	Not taxable
Optional and includes upgrades, enhancements, and support services	20% of the charge is taxable

The Industrial Production Process vs. The Integrated Production Process

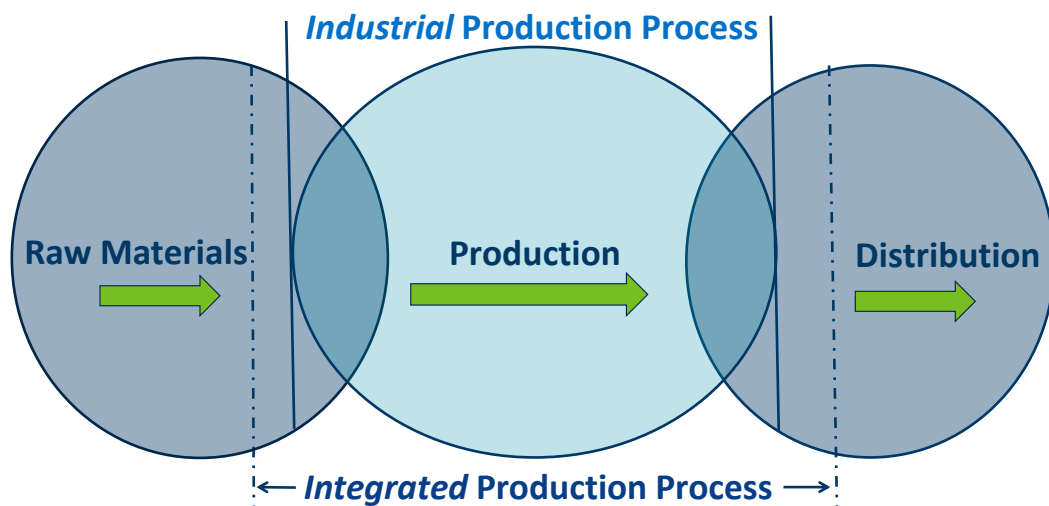
Industrial Production Process

- The process of taking raw materials out of inventory and creating a product intended to be sold ultimately at retail
- Items qualify for the Industrial Production Exemption

Integrated Production Process

- Involves a series of activities that result in making a product intended to be sold ultimately at retail
- Items qualify for the Capital Equipment Exemption

Production Flow



Research & Development (R & D)

- Items used or consumed in R & D activities
- Purchases of prototypes or materials used to make prototypes
- Machinery, equipment, and tools used primarily in R & D activities

Managing Raw Materials

Taxable purchases include items used to:

- Receive raw materials
- Store or preserve raw materials before the production process begins
- Facilitate loading, unloading, handling, transportation or storage of products before the manufacturing process begins

Exempt purchases include:

- Component parts and ingredients of a product (raw materials inventory)

Managing Raw Materials



Storage of Raw Materials



Where does the production activity begin?

The production activity begins with the removal of raw materials from inventory.

This is true for both the:

- Integrated production process
- Industrial production process

What exemptions are available during production?

Exempt purchases include:

- Industrial production exemption [M.S. 297A.68, subd. 2](#)
 - Items used or consumed in production
 - Utilities
 - Product packaging
 - Separate detachable units
- Capital equipment exemption [M.S. 297A.68, subd. 5](#)
- Special tooling [M.S. 297A.68, subd. 6](#)

Utilities



[Utilities Used in Production Publication](#)

Propane and Industrial Gases



Petroleum Products and Lubricants



Materials that Directly Affect the Product

Materials that directly affect the product can be purchased exempt. For example:

- Filtration media used during oil extraction
- Activated carbon for purification
- Food-grade lubricants for gummy molds and infusion equipment
- Flavoring agents and colorants for edibles
- Humectants or stabilizers for tinctures



Other Items Consumed in Production

- Chemicals used or consumed in production
- Materials used in production, not consumed, but discarded after one use

Separate Detachable Units

1. Accessory tool, equipment, or short-lived item that attaches to a machine while in use
2. Used in producing a direct effect on the product
3. Useful life is less than twelve months



[Industrial Production Publication](#)

Special Tooling Exemption

- Special tools have value and use only for the buyer and use for which they are made.
- Examples include custom-made dies, jigs, patterns, and gauges.
- Materials purchased to make your own special tooling are taxable because materials are not “special tools.”

Capital Equipment Exemption

Exempt purchases include equipment and machinery that

- Are essential to producing the product
- Perform an indispensable phase or stage in production
- Are used in Minnesota
- Are used at least 50% of the time in production
- Produce a product ultimately sold at retail

Regulatory Equipment ≠ Essential Equipment

Capital Equipment \neq Capital Assets

Storing Work-in-Progress



Industrial shelving used to store work-in-progress

Storing Work-in-Progress



Reusable items used for handling or moving materials through production

Quality Control and Product Testing



Disposable Lab Testing Supplies



[Clothing Publication](#)

Special Purpose Buildings

- A structure within the integrated production process
- Serve or perform a function essential to the production process, and
- Used in producing products intended to be sold ultimately at retail

[Revenue Notice 97-04](#)

Internal Product Packaging

Nonreturnable packaging materials that

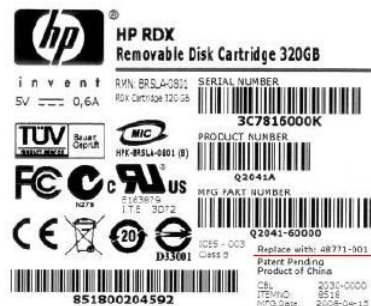
- Form or shape
- Protect
- Stabilize



Product Labels

Product identification labels

Expiration date labels



Where does the production process end?

Industrial Production Process

The process ends with the placement of the product in finished goods inventory.

vs.

Integrated Production Process

The process ends when the last process prior to loading for shipment has been completed.

Finished Goods Inventory (or Warehousing)

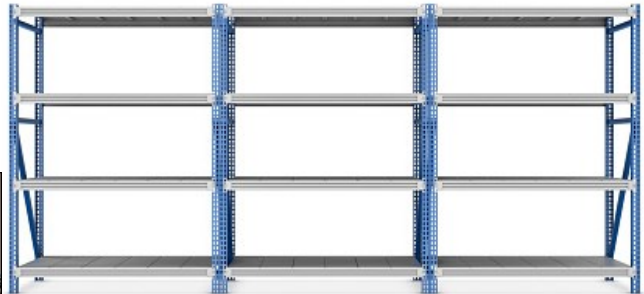
Taxable Purchases

- Items used primarily to facilitate loading, unloading, handling, transportation, or storage of products after the manufacturing process ends.
- Fuel to operate the equipment after the industrial production process ends.



Finished Goods Storage

Industrial shelving used in finished goods inventory does NOT qualify for exemption



Maintaining Conditions for Finished Goods

Exempt purchases

- Equipment used to maintain conditions in finished goods

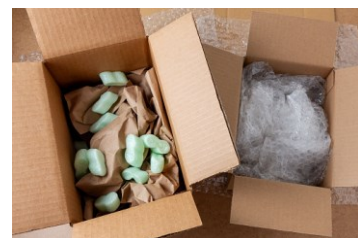
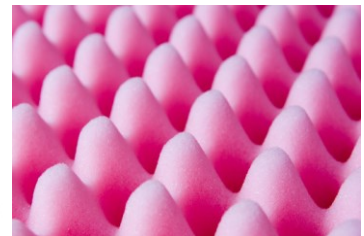
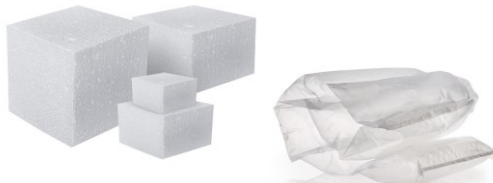
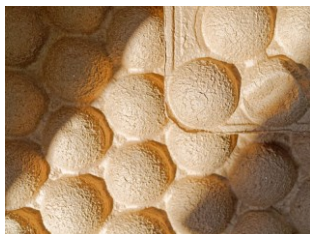
Taxable purchases

- Utilities used in the equipment that maintains the conditions in finished goods

Disposal of Waste Products

- Disposal of waste products is outside the production process.
- The equipment, machinery, and other items used to dispose of the scrap is taxable unless the scrap is:
 - Reused in the production process (i.e., “closed-loop system”)
 - Used to make a different product that is ultimately sold at retail

Shipping and Distribution Exempt Purchases



Shipping and Distribution – Equipment and Supplies



Shipping and Distribution – Equipment and Supplies



Shipping and Distribution – Warning Labels



DO NOT STACK



Tool Room Operations

Exempt purchases

Equipment, machinery, and tools used to construct, maintain, and repair qualifying capital equipment

Taxable purchases

Items used or consumed in these activities do not qualify for the industrial production exemption

Tool Room Operations



Production Administrative Support

Taxable purchases include items used for:

- Internal product and production tracking (e.g. mandated tracking labels and mandated tracking equipment)
- Inventory management
- Production analysis

Protective and Safety Items

Taxable purchases include items used for:

- Protective equipment
- Clean room apparel and equipment
(reusable and disposable)



Protective and Safety Items - Examples



[Clothing Publication](#)

Fire Prevention and First Aid



[Detective and Security Services Publication](#)

General Heating, Cooling, and Lighting

Taxable purchases include utilities used to:

- Heat the manufacturing facility in the winter
- Cool the plant in the summer
- Provide overhead lighting on the production floor

Pollution Control, Prevention, and Abatement

Items that do not qualify for exemption include:

- Dust collections systems
- Emission control systems
- Welding ventilation systems

Waste Treatment

Exempt purchases

- Chemicals
- Materials
- Supplies

Taxable purchases

- Equipment
- Machinery

General Administrative Activities

Examples of administrative activities include:

- Customer service activities
- General office administration
- Managerial functions

Office Equipment



Building Cleaning and Maintenance

Taxable purchases:

- Chemicals and cleaning agents used to clean:
 - Production tools and equipment (except food processing equipment)
 - Areas around food processing equipment
 - Buildings and other structures
- Janitorial cleaning materials and services
- Materials used to construct or remodel real property

Cleaning Equipment



Communications

Taxable purchases:

- PA systems
- Telecommunications equipment and services
- Two-way radios

Sales Operations

Taxable purchases:

- Business cards
- Coffee mugs, key chains, and pens
- Order forms
- Point of sale displays

Security

Taxable purchases:

- Employee security services
- Plant security
- Security access equipment and badges
- Security system maintenance and monitoring

Do you need an exemption certificate?

All sales of tangible personal property and taxable services are taxable unless:

- The item is exempt by Minnesota Statutes, or
- The purchaser provides the seller with a completed exemption certificate

Use-based exemptions

The following are examples of **use-based** exemptions:

- Capital equipment
- Industrial production
- Utilities used in production

Authorized Exemption Certificates

- Certificate of Exemption, Form ST3
- Certificate of Exemption, Form F0003
- Uniform Sales and Use Tax Certificate
- Other state's exemption certificates
- Self-prepared exemption certificate

Required Elements for Exemption Certificates

Name of Purchaser Bluth Company			
Business Address 123 First Avenue	City Minneapolis	State MN	ZIP code 55404
Purchaser's Tax ID Number 6480123		State of Issue Minnesota	
If no tax ID number, Enter one of the following:	FED	Driver's license number/State issued ID number	Number
Name of seller from whom you are purchasing, leasing, or renting XYZ Supply Company			
Seller's Address 987 University Avenue	City St. Paul	State MN	ZIP code 55101
Type of Business			
<input type="checkbox"/> 01 Accommodation and food services	<input type="checkbox"/> 11 Transportation and warehousing		
<input type="checkbox"/> 02 Agricultural, forestry, fishing, hunting	<input type="checkbox"/> 12 Utilities		
<input type="checkbox"/> 03 Construction	<input type="checkbox"/> 13 Wholesale trade		
<input type="checkbox"/> 04 Finance and insurance	<input type="checkbox"/> 14 Business services		
<input type="checkbox"/> 05 Information, publishing and communications	<input type="checkbox"/> 15 Professional services		
<input checked="" type="checkbox"/> 06 Manufacturing	<input type="checkbox"/> 16 Education and health-care services		
<input type="checkbox"/> 07 Mining	<input type="checkbox"/> 17 Nonprofit organization		
<input type="checkbox"/> 08 Real estate	<input type="checkbox"/> 18 Government		
<input type="checkbox"/> 09 Rental and leasing	<input type="checkbox"/> 19 Not a business (explain)		
<input type="checkbox"/> 10 Retail trade	<input type="checkbox"/> 20 Other (explain)		
Reason for Exemption (See instructions)			
<input type="checkbox"/> A Federal government (department)	<input type="checkbox"/> J Agricultural production		
<input type="checkbox"/> B Specific government exemption	<input checked="" type="checkbox"/> K Industrial production/manufacturing		
<input type="checkbox"/> C Tribal government (name)	<input type="checkbox"/> L Direct pay authorization		
<input type="checkbox"/> D Foreign diplomat #	<input type="checkbox"/> M Multiple points of use (services, digital goods, or computer software delivered electronically)		
<input type="checkbox"/> E Charitable organization #	<input type="checkbox"/> N Direct mail		
<input type="checkbox"/> F Educational organization #	<input type="checkbox"/> O Other (enter number from instructions)		
<input type="checkbox"/> G Religious organization #	<input checked="" type="checkbox"/> P Percentage exemption		
<input type="checkbox"/> H Resale	<input type="checkbox"/> Advertising (enter percentage) %		
<input checked="" type="checkbox"/> I Qualifying capital equipment (see instructions when equipment claimed is part of a construction project)	<input type="checkbox"/> Utilities (enter percentage) %		
	<input checked="" type="checkbox"/> Electricity (enter percentage) % 95		
<small>I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)</small>			
Signature of Purchaser John Jones	Print Name Here John Jones	Title Purch. Agent	Date 07/15/2022
Rev. 7/19			

- Purchaser's name and address
- Purchaser's Minnesota tax ID number
- Purchaser's type of business
- Reason for exemption
- Purchaser's signature (unless online order form or shopping cart)

Other Fields on the Exemption Certificate

mn DEPARTMENT OF REVENUE			
Form ST3, Certificate of Exemption			
Purchaser: Complete this certificate and give it to the seller.			
Seller: If this certificate is not completed, you must charge sales tax. Keep this certificate as part of your records. This is a blanket certificate, unless one of the boxes below is checked. This certificate remains in force as long as the purchaser continues making purchases or until otherwise cancelled by the purchaser.			
<input type="checkbox"/> Check if this certificate is for a single purchase and enter the related invoice/purchase order #			
<input type="checkbox"/> If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make purchases for a specific job. Enter the exempt entity name and specific project.			
Exempt entity name		Project description	
Name of Purchaser Bluth Company			
Business Address 123 First Avenue	City Minneapolis	State MN	ZIP code 55404
Purchaser's Tax ID Number 6480123		State of Issue Minnesota	
If no tax ID number, Enter one of the following:	FED	Driver's license number/State issued ID number	Number
Name of seller from whom you are purchasing, leasing, or renting ABC Wholesale			
Seller's Address 987 University Avenue	City St. Paul	State MN	ZIP code 55101

- One-time exemption on a purchase
- Purchasing agent buying materials for an exempt job
- Seller's name and address

Purchaser's Responsibilities

- Know if you qualify to claim an exemption
- Complete an exemption certificate
- Give it to the seller at the time of purchase
- Pay any use tax, penalty, and interest if used incorrectly

Seller's Responsibilities

- Review all exemption certificates
- Keep exemption certificates as part of your business records
- Do not unlawfully solicit exemption certificates

Review Your Records



How far back can you request a refund?

Sales tax – 3½ years from the 20th day of the month following the purchase invoice date

Use tax – 3½ years from the original tax return due date

Exceptions:

- Paid audit assessment
- Signed Consent to Extend Statute



Form ST11

- Purchaser Refund
 - Sales tax paid in error to a vendor

ST11

DEPARTMENT OF REVENUE
Sales and Use Tax Refund Request

Business name		Minnesota tax ID	
Address		Period covered by this request	
City		From	Through
Main business address in Minnesota (if different from above)		State	ZIP code
City		State	ZIP code
Name of person to contact about this request	Title	Phone	Email

Type of refund request you are filing (select all that apply):

Sales tax paid in error to a vendor

Construction equipment or special projects under M.S. 297A.71. Project Type from statute _____

Greater Minnesota Job Expansion

Qualified Data Center

Worksheet
 Create and attach a supporting worksheet for each type of request. Sales tax, use tax and all local taxes need to be separated by local taxing district on each worksheet. See instructions.

Describe your business and the reason for your request.

Refund Amount Requested _____

The application must include sufficient information to permit the commissioner to verify the tax paid. 297A.75 Subd. 3a.

Sign Here
 A request for refund filed by a corporation must bear the original signatures and titles of the officers having the authority to sign for the corporation.
I declare under the penalties of criminal liability for willfully making a false claim that this claim has been examined, and, to the best of my (our) knowledge and belief, is true and complete.

Signature of taxpayer or authorized representative	Title	Date	Phone
Preparer signature	Preparer Minnesota tax ID number	State	Preparer Phone

Send Form ST11, your worksheet(s), and supporting documents:
Mail: Minnesota Department of Revenue
 Mail Station 6330
 600 N. Robert Street
 St. Paul, MN 55146-6330
Email: salesuse.claim@state.mn.us

Rev. 3/21

Sample Worksheet for a Purchaser Refund

Sample Purchaser Refund Worksheet

Invoice Date	Invoice Number	Vendor Name	Item Purchased	Month/Year Tax was Paid	Purchase Price Paid	Specify Sales or Use Tax	Total Tax Paid	MN Tax - Rate (6.875%)	General Tax - Rate (0.50%)	City Tax - Rochester (0.75%)	County Tax - Olmsted Co. (0.50%)	Reason for Request
4/17/2022	7050	Office Headquarters	Labels	01/22	\$975.00	Sales	\$79.22	\$67.03	\$7.31	\$4.88	\$4.88	Become part of product
1/25/2022	180289	Builders Supply	Propane	02/22	\$990.00	Sales	\$80.44	\$68.06	\$7.43	\$4.95	\$4.95	For WIP Forlift
2/22/2022	14876412	Builders Supply	Argon	03/22	\$550.00	Sales	\$44.69	\$37.81	\$4.13	\$2.75	\$2.75	Industrial gas used in production
3/14/22	1372	Techno, Inc.	Computer	03/22	\$1,799.00	Sales	\$146.17	\$123.68	\$13.49	\$9.00	\$9.00	Used in R & D
3/25/22	186286	Tools To Go	Lathe	04/22	\$34,348.00	Sales	\$2,790.78	\$2,361.43	\$257.61	\$171.74	\$171.74	Shapes molds
4/21/2022	3292	GLE Energy	Electricity	05/22	\$675.00	Sales	\$54.84	\$46.41	\$5.06	\$3.38	\$3.38	Meter #3 - production equipment electricity (utility study attached)
5/5/2022	3289	GLE Energy	Electricity	06/22	\$790.00	Sales	\$64.19	\$54.31	\$5.93	\$3.95	\$3.95	Meter #4 - production equipment electricity (utility study attached)
5/7/22	35085	Grinders Plus	Grinder	06/22	\$2,920.00	Sales	\$237.25	\$200.75	\$21.90	\$14.60	\$14.60	Grinds molds and smooths plastic products
5/9/22	3292	Engineering Tool Specialists	Scoring Machine	06/22	\$3,050.00	Sales	\$247.61	\$209.69	\$22.88	\$15.25	\$15.25	Prototype scoring machine
5/23/22	3289	Engineering Tool Specialists	Machine Components	06/22	\$13,850.00	Sales	\$1,125.31	\$952.19	\$103.88	\$69.25	\$69.25	Parts for prototype scoring machine used to manufacture new product
6/13/22	990207	Safety Products Inc.	Lab Hood	07/22	\$2,796.50	Sales	\$227.22	\$192.26	\$20.97	\$13.98	\$13.98	Used in r&d for new plastics
12/28/2022	30607	Office Headquarters	Bubble Wrap	01/23	\$223.00	Sales	\$18.12	\$15.33	\$1.67	\$1.12	\$1.12	Packaging
12/28/2022	1371	Office Headquarters	Packaging Peanuts	01/23	\$342.00	Sales	\$27.79	\$23.51	\$2.57	\$1.71	\$1.71	Packaging
2/18/2023	1372	Techno, Inc.	Dies	03/23	\$1,799.00	Sales	\$146.17	\$123.68	\$13.49	\$9.00	\$9.00	Separate detachable units
2/22/2023	13399	Builders Supply	Drill Bits	03/23	\$1,242.00	Sales	\$100.91	\$85.39	\$9.32	\$6.21	\$6.21	Separate detachable units
6/21/2023	13337	Builders Supply	Jigs	07/23	\$564.00	Sales	\$45.83	\$38.78	\$4.23	\$2.82	\$2.82	Separate detachable units
7/17/2023	13338	Builders Supply	Welding Gas	08/23	\$463.00	Sales	\$37.62	\$31.83	\$3.47	\$2.32	\$2.32	Industrial gas used in production
8/27/2023	54895240	Pallet Land	Pallets	09/23	\$10,000.00	Sales	\$812.50	\$687.50	\$75.00	\$50.00	\$50.00	Non-returnable packaging
							\$77,376.50	\$6,286.84	\$5,319.63	\$580.32	\$386.88	

Notes:

- 1 Sales or Use Tax** - sales tax is paid to your supplier; use tax is reported and paid by you on your Sales and Use Tax Return.
- 2 Month Paid** - for sales tax record the month and year your supplier receive payment, for use tax, record the month and year you remitted the tax to the Minnesota Department of Revenue.
- 3 Description of Use or Type of Replacement Equipment** - you must clearly state how the equipment or machinery being claimed is used, or for replacement equipment, you must state the type of purchase for which you are claiming the refund.

Other Areas to Note:

- If the purchase involves a lease, you must still provide a copy of the lease with your request for refund and an invoice.
- The department reserves the right to request additional information as needed during the review of the refund request to verify the accuracy of the amount(s) claimed.

Amending a Return

Common reasons for amending a return:

- Reported too much or not enough tax on your return
- Reported the tax on the wrong tax line
- Charged tax incorrectly to a customer and refunded the tax to the customer
- Received a completed exemption certificate from a customer for tax you paid and now refunded back to the customer



How do you amend a return?

Number of periods	Process to file the amended return
One	Adjust your return in e-Services
Multiple	Send Form ST11-MPA with a worksheet detailing the adjustment for each period

Form ST11-MPA

- Multi-Period Amended Return
 - Sales tax paid in error on your returns
 - Sales tax due on your returns
 - Use tax paid in error on your returns
 - Use tax due on your returns

- Request for Sales and Use Tax Paid on Audited Periods
 - Date audit was paid
 - Was the audit paid in full?

m DEPARTMENT OF REVENUE		ST11-MPA	
Sales and Use Tax Multiple Period Amended Return			
Business name		Minnesota Tax ID number	
Mailing address		Period covered by this request	
City	State	From	Through
			ZIP code
Main business address in Minnesota (if different from above)			
City	State	ZIP code	
Name of person to contact about this request	Title	Phone	Email
Type of request you are filing (select all that apply):			
<input type="checkbox"/> Multiple Period Amended Return <input type="checkbox"/> Sales tax paid in error on your returns <input type="checkbox"/> Sales tax due on your returns <input type="checkbox"/> Use tax paid in error on your returns <input type="checkbox"/> Use tax due on your returns			
<input type="checkbox"/> Request for Sales and Use Tax Paid on Audited Periods This form is only to be used if new information is being provided. This form is not to be used in place of the appeals process. Date audit was paid _____ Was the audit assessment paid in full? <input type="checkbox"/> Yes <input type="checkbox"/> No You must attach the Minnesota Department of Revenue Tax Order, Form ST310C, Explanation of Adjustments, and all audit schedules and exhibits.			
Worksheet			
Create and attach a supporting worksheet for each type of request. Sales tax, use tax and all local taxes need to be separated by local taxing district on each worksheet. See instructions.			
Describe your business and the reason for your request.			
Total Refund or Amount Due			
<input type="checkbox"/> Refund requested <input type="checkbox"/> Additional tax due			
The application must include sufficient information to permit the commissioner to verify the tax paid. 297A.75 Subd. 3a.			
Sign Here			
A request for refund filed by a corporation must bear the original signatures and titles of the officers having the authority to sign for the corporation. I declare under the penalties of criminal liability for willfully making a false claim that this claim has been examined, and, to the best of my (our) knowledge and belief, is true and complete.			
Signature of taxpayer or authorized representative	Title	Date	Phone
Treasurer signature	Preparer Minnesota tax ID number	Date	Preparer Phone
Send us Form ST11-MPA, your worksheet(s), and supporting documents:			
Mail: Minnesota Department of Revenue Mail Station 6330 600 N. Robert Street St. Paul, MN 55146-6330 Email: salesuse.claim@state.mn.us			
1/2/21			



Common Issues

Equipment Commonly Taxed Incorrectly

Manufacturers frequently misclassify these items as capital equipment:

- Access-required devices
- Cabinets and other storage items
- Regulatory-required equipment

Multi-Use Equipment Commonly Taxed Incorrectly

Manufacturers commonly claim the capital equipment exemption on multi-use equipment that do not qualify.

- Computers
- Forklifts
- Hand tools



Repair Parts Commonly Taxed Incorrectly

Manufacturers often overlook claiming the capital equipment exemption for these items:

- Quality control equipment
- Repair parts
- Replacement parts

Materials consumed in production taxed incorrectly

Manufacturers often mistakenly claim the industrial production exemption on these multi-use items:

- Utilities
- Items purchased with an exemption certificate



Resources

Are you looking for additional resources?

Visit our website at revenue.state.mn.us

Filing a Sales and Use Tax Return: [Filing Information](#)

For Cannabis specific information: [Cannabis Tax](#)

[Minnesota Office of Cannabis Management](#)



Sales and Use Tax Contact Information

- Sales taxability questions
Email: salesuse.tech@state.mn.us
- Sales and Use Tax account questions
Email: salesuse.tax@state.mn.us
- Telephone assistance
Phone: 651-296-6181 or 1-800-657-3777 (toll free)



[Get Sales Tax Help](#)

Other Division Contact Information

Business Income Taxes

- 651-556-3075
- Email: businessincome.tax@state.mn.us

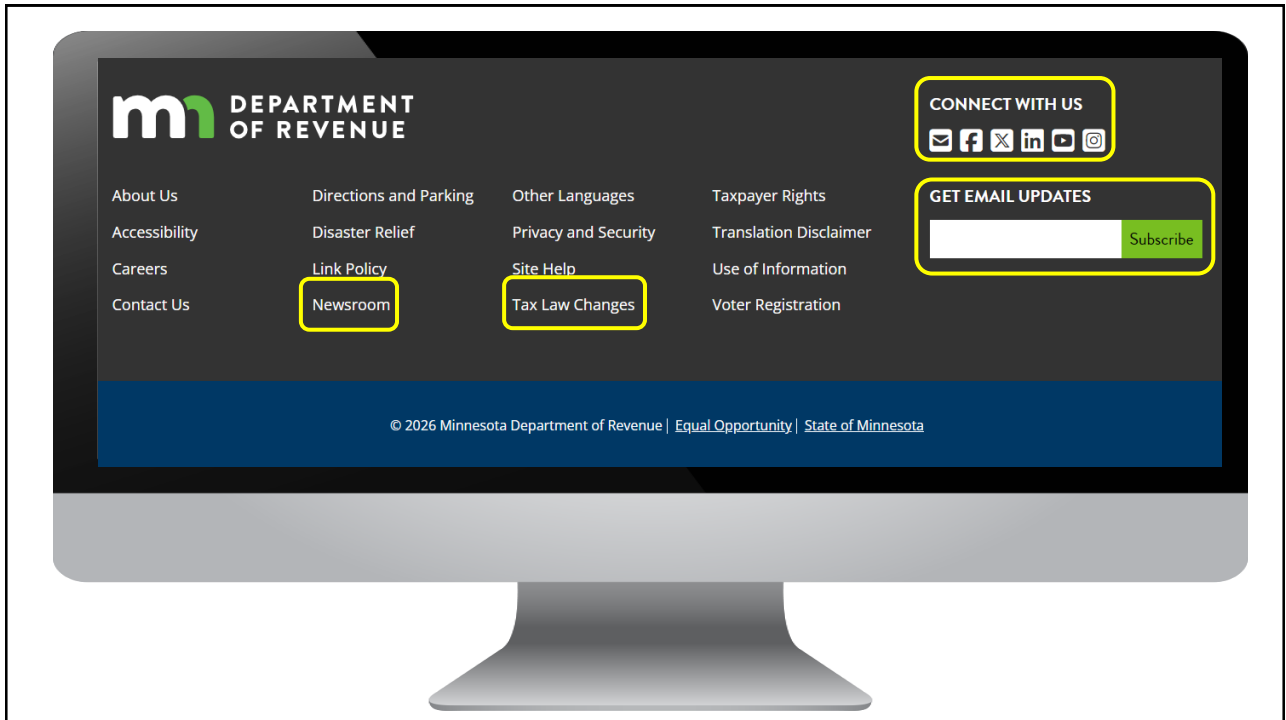
Withholding Tax

- 651-282-9999 or 1-800-657-3594
- Email: withholding.tax@state.mn.us

Business Registration

- 651-282-5225 or 1-800-657-3605
- Email: Business.Registration@state.mn.us





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Sales and Use Tax Education Classes

Cannabis related webinars:

- Sales and Use Tax for Cannabis Agricultural Production
- Sales and Use Tax for Cannabis Retailers

Other helpful Webinars:

- Introduction to Sales and Use Taxes
- Sales and Use Tax for e-Services

[Sales Tax Education](#)

Course Summary

During this course, we discussed...

- How to apply Minnesota sales and use tax rules, including local taxes, to your business
- The differences between the industrial production and integrated production processes
- The procedures for using and accepting exemption certificates
- Where to find resources to answer your sales and use tax questions

Thank you!

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