

**State Board of Assessors**  
**Meeting Minutes**  
**Tuesday, November 18, 2025**

Chairperson David Parsons called the meeting to order at 8:30 a.m.

Board members in attendance:

Emily Anderson	David Parsons
Pat Grengs	Mike Reed
Jane Grossinger	Mark Vagts
Ryan Johnson	

Agenda for the November 18, 2025, meeting was reviewed. Jane Grossinger motioned to approve the agenda. Ryan Johnson seconded the motion. The motion carried.

The minutes of the September 9, 2025, meeting were reviewed. Pat Grengs moved to approve the minutes. Emily Anderson seconded the motion. The motion carried.

### **Updates**

- **Form Report:** Since July 1, 2025, the start of fiscal year 2025, 10 reports have been submitted, 8 reports were approved, 1 report is being graded, and 5 assessors have received their AMA.
- **Current License Totals:**

License Type	Current Count
CMA	151
CMA IQ	81
AMA	255
SAMA	297
Total	784

\*There are also 71 registered Trainees

- **Complaint Summary:** Since September 2025, the Department of Revenue has not received any new complaints. All complaints received have been addressed and considered completed.
- **MAAO Conference Content Committee:** The committee met October 16-17, 2025, in Baxter, MN. The next meeting is scheduled for January 22-23, 2026, in Baxter, MN. Jane Grossinger will attend.
  - **DOF Updates:** Beginning January 1, 2026, all PACE courses will have a fee of \$10/credit. In 2026, ALP will be offered in-person in January and June.
  - **2026 Summer Seminar:** May 20-21 in St. Cloud, MN
  - **2026 Fall Conference:** September 13-16 in Duluth, MN
- **MAAO Curriculum & Assessor Standards Committee:** No updates.
- **MAAO Executive Board:** The executive board met November 6, 2025. The next meeting is scheduled for February 3-4, 2025, in Minneapolis and via Zoom. The MAAO website will be updated and there will be a logo rebranding. A new software will be implemented for course registrations. Lunches will no longer be provided for week-long courses.
- **Status of Rule/Statute Changes:** The board's proposed statute changes will not be presented during the next legislative session. We are still on schedule since the rule and statute changes are not to be implemented until July 1, 2028.
- **Oral Interview Questions Updated:** Emily Anderson and Jane Grossinger added 11 new oral interview questions that will cover additional assessor standards.
- **Board Budget:** Nicole provided an update on the board's budget for FY26.

## **Discussion**

- **2026 Board Meeting Schedule:** The board approved meeting dates for 2026.
  - Tuesday, January 13, 2026
  - Tuesday, March 10, 2026
  - Tuesday, May 12, 2026
  - Tuesday, July 14, 2026
  - Tuesday, September 22, 2026
  - Tuesday, November 17, 2026
- **2026 MAAO Fall Conference Assembly:** MAAO's Executive Board is exploring ideas for having a keynote speaker in place of the Commissioner's Forum at future conferences. They will be working with the board to ensure the session qualifies for CEHs.
- **Board Members at Region Meetings and Conferences:** Once the board's new members join, members will determine which region meetings can be attended by board members. David Parsons will reach out to region directors to see if they have interest in hosting a board member at future region meetings.
- **Assessor Standards:** The assessor standards document is current.

## **Approved Continuing Education Hours Requests**

Course	Sponsoring Organization	Date/Location	CEHs	Standards Identified
2025 IAAO Annual Conference & Exhibition	IAAO	September 21-24, 2025 Orlando, FL	9	Specific standards not identified – conference contains >75% assessor education.
2025 Industrial Real Estate Summit	MN Real Estate Journal	November 14, 2025 Golden Valley, MN	3.75	1.F.1, 1.K.3-4, 1.N.2, 1.O.1, 3.A.2
2024-2025 USPAP Update	The CE Shop	Online	7	1.D.1-5, 1.P.1-3, 3.E.1-3, 4.G.1
Appraisal Economics and Value	The CE Shop	Online	7	1.A.1-5, 1.E.1-2, 1.F.1-2, 1.G.1-3, 1.N.1-2, 4.G.1

## **Approved Licensure Education Requests**

- The board's CEH committee has approved **Basic Appraisal Principles** and **Basic Appraisal Procedures**, sponsored by American Society of Farm Managers & Rural Appraisers (**ASFMR**A), for licensure education and 30 hours of CEHs each.

## **Approved Applications for Certified Minnesota Assessor**

- **Sharie Block**, Lac qui Parle County
- **Riley Borgen**, Clearwater County
- **Jennifer Cafourek**, Olmsted County
- **Bryan Hannah**, Steele County
- **Miranda Henriksen**, Swift County
- **Peter Herold**, Crow Wing County
- **Stefan Holets**, Fillmore County
- **Heidi Hulke**, Nicollet County
- **Jon Ivascu**, Ramsey County
- **Penny Iverson**, Chippewa County
- **Jessica Jo Jahn**, Itasca County
- **Josh Jordahl**, Freeborn County

## **Approved Applications for Certified Minnesota Assessor (continued)**

- **Kristina Roth**, Lake of the Woods County
- **BillieJo Sampson**, Itasca County
- **Debia Sandberg**, Otter Tail County
- **Dylan Schuster**, Pope County
- **Isaak Solum**, Fillmore County
- **Taylor Sundsvold**, Kanabec County
- **David Thoen**, Otter Tail County
- **David Thurston**, Goodhue County
- **Erika Wagner**, Aitkin County

## **Approved Applications for Accredited Minnesota Assessor**

- **Jared Brooks**, City of Eden Prairie
- **Melissa Manke**, Wright County
- **Callie Mottl-Saumweber**, City of Eden Prairie
- **Carly Pohlman**, Cottonwood County

## **Applications for Senior Accredited Minnesota Assessor**

- Jane Grossinger made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:  
**Daniel Squyres**, Chisago County  
Mike Reed seconded the motion. The motion carried with none opposed.
- Ryan Johnson made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:  
**Derek Perkins**, Olmsted County  
Emily Anderson seconded the motion. The motion carried with none opposed.
- Mike Reed made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:  
**Amy Albers**, Pope County  
Pat Grengs seconded the motion. The motion carried with none opposed.
- Mike Reed made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:  
**Brady Rauenhorst**, Faribault County  
Jane Grossinger seconded the motion. The motion carried with none opposed.
- Mark Vagts made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:  
**Carolyn Borst**, Rice County  
Ryan Johnson seconded the motion. The motion carried with none opposed.
- Jane Grossinger made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:  
**Angela Nelson**, Blue Earth County  
Emily Anderson seconded the motion. The motion carried with none opposed.

The chairperson set the next meeting date as Tuesday, January 13, 2026, at St. Michael City Center, St. Michael, MN at 8:30 am.

Jane Grossinger made a motion to pay the expenses for the meeting. Mike Reed seconded the motion. The motion carried.

Ryan Johnson made a motion to adjourn the meeting. Emily Anderson seconded the motion. The motion carried.