

CMA Requirements List

Courses

- ☐ Minnesota Assessment Laws & Procedures

Note: Must have been taken within the previous five years for an initial license.

- ☐ Residential Appraisal Principles
- ☐ Residential Appraisal Procedures
- ☐ Mass Appraisal Basics

Assessment Experience

- ☐ One year (12 full months) of assessment experience
- ☐ Employment Verification Letter signed by a licensed Supervisor or County Assessor
- ☐ Trainee Exposure Check List

Note: Review the board's [experience policies](#) for more details

Application & Fee

- Once all of the above requirements are completed, submit a CMA application and pay the application fee on the [Assessors Licensing System](#).
- **Note:**
 - The Board does not act on applications until **ALL** requirements have been met.
 - CMA applications that have met the required licensing requirements and fees will be processed by the board's Administrator. A board meeting is no longer required to process these types of applications.

Equivalent Assessor Education

Review the [board's policies](#) for education equivalent to assessor's education requirements for the following:

- Minnesota Real Property Appraiser License
- 4-Year Real Estate Degree
- Designations