

AMA Requirements List

License

- ☐ An active CMA or CMA IQ license (If inactive, see the [board's licensing policy](#))

Courses

- ☐ **Two** Income Courses
- ☐ **One** 15-hour property type specific course, such as multiunit residential property, agricultural property, lakeshore property, or new construction (see board approved licensure course list)

Reports, Exams & Designations (Select One)

- ☐ Residential Form Appraisal Report **and** Residential Case Study Exam
- ☐ Residential Demonstration Narrative
Note: Form appraisals and narrative appraisals must have an effective date of appraisal no more than five years prior to the date it is submitted for grading.
- ☐ Obtain one of the following designations: **MAI, SRA, CAE, RES, AAS or MAS**
Note: These designations are equivalent to the Residential Demonstration Narrative

Assessment Experience

- ☐ Three years of assessment experience
Note: Review the board's [experience policies](#) for more details

Application & Fee

- Once all of the above requirements are completed, submit an AMA application and pay the application fee on the [Assessors Licensing System](#).

Note:

- Assessors who move from one license level to another **within the same fiscal year** need only pay the fee difference between the two levels.
- The Board does not act on applications until **ALL** requirements have been met.
- AMA applications that have met the required licensing requirements and fees will be processed by the board's Administrator. A board meeting is no longer required to process these types of applications.

Equivalent Assessor Education

Review the [board's policies](#) for education equivalent to assessor's education requirements for the following:

- Minnesota Real Property Appraiser License
- 4-Year Real Estate Degree
- Designations