

State Board of Assessors
Meeting Minutes
Tuesday, July 8, 2025

Chairperson David Parsons called the meeting to order at 8:30 a.m.

Board members in attendance:

Emily Anderson	David Parsons
Pat Grengs	Mark Vagts
Jane Grossinger	
Anne Grunert	
Ryan Johnson	

Mike Reed and Averil M. Turner were unable to attend.

Agenda for the July 8, 2025, meeting was reviewed. Ryan Johnson motioned to approve the agenda. Emily Anderson seconded the motion. The motion carried.

The minutes of the May 13, 2025, meeting were reviewed. Jane Grossinger moved to approve the minutes. Anne Grunert seconded the motion. The motion carried.

Updates

- **Form Report:** Since July 1, 2024, the start of fiscal year 2025, 48 reports have been submitted (29 first attempts, 19 second attempts), 28 reports were approved (12 first attempts, 16 second attempts), and 23 of these assessors received their AMA.
Since July 1, 2025, the start of fiscal year 2026, 5 reports have been submitted (4 first attempts, 1 second attempt), 2 reports were approved (1 first attempt, 1 second attempt), 3 reports are being graded, and none of these assessors have received their AMA yet.
- **Current License Totals:** There are 787 licensed assessors as of 7/8/2025, plus 90 registered trainees.
 - **CMA:** 125
 - **CMA IQ:** 78
 - **Temporary IQ:** 1
 - **AMA:** 268
 - **SAMA:** 315
- **Complaint Summary:** Since May 2025, the Department of Revenue has not received any new complaints. The review of one complaint was closed without an investigation being warranted. All complaints received have been addressed and considered completed.
- **MAAO Conference Content Committee:** Survey responses from summer seminars were overall very favorable. The board recommends a course be developed to address assessor standards 3.C.1-4 (ability to read blueprints).
- **MAAO Curriculum & Assessor Standards Committee:** No updates.
- **MAAO Executive Board:** David Parsons provided an update. MAAO encourages assessors to add their name to the waitlist for full courses; this helps MAAO determine if an additional course offering is needed.
- **Summer Seminars:** Board members who attended summer seminars provided feedback and spoke about the classes they attended.

Discussion Items

- **Approved CEHs vs. Reported CEUs:** The board discussed IAAO course completion certificates reporting more CEUs than the board-approved amount of CEHs. More info is needed from IAAO – Nicole will reach out and report back at the September 9, 2025, meeting.
- **CEH Committee Member:** Averil M. Turner has left the CEH committee. Mark Vagts agreed to rejoin.

Discussion Items (continued)

- **SAMA Interview Questions:** The assessor standards committee will review current interview questions and suggest additions to cover more assessor standards.
- **Board Work Plan:** The board work plan was reviewed, and no changes were made.

Approved Continuing Education Hours Requests

Course	Sponsoring Organization	Date/Location	CEHs	Standards Identified
2025 Walkthrough of New Laws	DOR - PACE	August 5 and 21, 2025 Online	1	2.E.1-2, 5.A.4, 5.C.5
County and Local Assessor Relationships	DOR - PACE	TBD Online	2	5.B.2, 5.C.1-2
2025 MAAO Summer Seminars (Commissioner's Forum added to max possible CEHs)	MAAO	May 21-22, 2025 St. Cloud, MN	9.5	Too many to list!
Basic Apartment Valuation (updated content)	MAAO	July 28-29, 2025 St. Cloud, MN	15	1.A.1, 1.A.3, 1.B.1-2, 1.C.1, 1.G.1, 1.J.2-3, 3.A.2, 3.B.1, 3.E.1, 3.F.2
2025 MAAP Summer Seminar	MAAP	August 14-15, 2025 Alexandria, MN	10	2.A.1-4, 2.B.1-4, 2.C.1-2, 2.D.1-4, 2.E.1-2, 3.D.1-3
Evaluating Today's Residential Appraisal: Reliable Review	McKissock	Online	7	No standards identified; content is appropriate for assessors
Residential Property Inspections: An Appraiser's Perspective	McKissock	Online	7	1.M.1, 3.A.1-2, 3.C.1-4
Valuation of Marinas	North Star Chapter of Appraisal Institute	June 26, 2025 Inver Grove Heights, MN	2	1.A.1-2, 1.G.1-3, 1.J.1-4, 1.K.1-4, 1.L.1-5

Denied Continuing Education Hours Requests

- **Back to Skol Training Conference:** The CEH committee reviewed this conference, sponsored by Tyler Technologies, which is scheduled for August 4-7 in Buffalo, MN, for 10 CEHs. The consensus was that the content of this conference is specific to Tyler Technologies systems and users, which disqualifies the conference from CEH eligibility.

Approved Applications for Certified Minnesota Assessor

- **Kristina Bleichner**, Morrison County
- **Erik Hannigan**, Dodge County
- **Scott Heftman**, Winona County
- **Kiet Huynh**, Nicollet County
- **John Larkie**, Winona County
- **Macy Lorenz**, Watonwan County
- **Amber Marotte**, Kanabec County
- **Heidi McGregor**, Marshall County
- **Shelley Miller**, Meeker County
- **Amanda Nelson**, Clay County
- **Rebecca Peterson**, Goodhue County
- **Ross Polla**, Redwood County
- **Stephanie Smith**, Winona County
- **Brooke Stokes**, Hennepin County
- **Jared Suikonen**, Becker County

Approved Applications for Certified Minnesota Assessor (continued)

- **Charlie Vos**, City of Marshall
- **Brad Wagner**, Le Sueur County

Approved Applications for Certified Minnesota Assessor Income Qualified

- **Grant Bahl**, Steele County
- **Harrison Boucher**, Polk County
- **Sarah Christopher**, Lac qui Parle County
- **Seth Daniel**, Ramsey County
- **Alexis DeGroot**, Pipestone County
- **Steven Elzenga**, Redwood County
- **Beth Finkelson**, Otter Tail County
- **Todd Finkelson**, Otter Tail County
- **Henry Kurtzweil**, City of Bloomington
- **David Maras**, Nobles County
- **Jason Morris**, Otter Tail County
- **Thomas Smieja**, Otter Tail County
- **Jeanne Washburn**, Anoka County
- **Scott Wilson**, Beltrami County

Approved Applications for Accredited Minnesota Assessor

- **Dennis Bannister**, Jackson County
- **Karolyn Bendickson**, Faribault County
- **Adam Bloomquist**, Wright County
- **Jessica Laue**, Martin County
- **Kelly Petersen**, Houston County
- **Jordan Safe**, Washington County
- **Randy Turgeon**, Ramsey County

Applications for Senior Accredited Minnesota Assessor

- Anne Grunert made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:
Jessica Gusa, Wabasha County
Jane Grossinger seconded the motion. The motion carried with none opposed.
Mark Vagts is the Property Tax Compliance Officer for Wabasha County, so recused himself from participating in Jessica's interview.
- Emily Anderson made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:
Matthew Banker, City of Minneapolis
Pat Grengs seconded the motion. The motion carried with none opposed.
- Ryan Johnson made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:
Jordan Crowe, City of Maple Grove
Jane Grossinger seconded the motion. The motion carried with none opposed.

Applications for Senior Accredited Minnesota Assessor (continued)

- Anne Grunert made a motion to award the Senior Accredited Minnesota Assessor license to the following individual:

Heather Jacobson, Otter Tail County

Jane Grossinger seconded the motion. The motion carried with none opposed.

The chairperson set the next meeting date as Tuesday, September 9, 2025, at St. Michael City Center, St. Michael, MN at 8:30 am.

Emily Anderson made a motion to pay the expenses for the meeting. Anne Grunert seconded the motion. The motion carried.

Ryan Johnson made a motion to adjourn the meeting. Emily Anderson seconded the motion. The motion carried.