

**State Board of Assessors
Meeting Minutes
Tuesday, May 13, 2025**

Chairperson David Parsons called the meeting to order at 8:30 a.m.

Board members in attendance:

Emily Anderson	David Parsons
Pat Grengs	Mike Reed
Jane Grossinger	Mark Vagts
Anne Grunert	
Ryan Johnson	

Averi M. Turner planned to attend virtually; was not able to attend because meeting room technology was not working.

Agenda for the May 13, 2025, meeting was reviewed. Anne Grunert motioned to approve the agenda. Ryan Johnson seconded the motion. The motion carried.

Minutes of the March 11, 2025, meeting were reviewed. Jane Grossinger moved to approve the minutes. Pat Grengs seconded motion. The motion carried.

Updates

- **License Renewals:** FY 2026 license renewals will be available at 9am on May 15, 2025, and will be open through 12am June 30, 2025.
- **BOA/Absorb Collaboration:** The administrators of the assessor licensing system and Absorb (Revenue's learning management system) are working together to ensure assessor information is accurate and up to date. County/City Assessors have been responding to emails promptly, which is much appreciated!
- **Form Report:** Since July 1, 2024, the start of fiscal year 2025, 47 reports have been submitted, 28 reports were approved, 3 reports are being graded, and 22 assessors received their AMA.
- **Narrative Report:** Since July 1, 2024, the start of fiscal year 2025, 1 narrative report has been submitted and approved.
- **Complaint Summary:** Since March 2025, the Department of Revenue has not received any new complaints. One complaint review is being finalized to determine if an investigation is warranted.
- **MAAO Conference Content Committee:** No updates.
- **MAAO Curriculum & Assessor Standards Committee:** Averi M. Turner has joined the committee.
- **MAAO Executive Board:** No updates.

Discussion Items

- **Future Rule/Statute Changes:** Proposed updates to rule/statute were finalized.
- **Assessor Standards:** Assessor standards were reviewed.
- **SAMA Interview Questions:** SAMA interview questions were reviewed and updated.

Approved Continuing Education Hours Requests

***See page 3 for the list of approved continuing education hours requests.

Approved Applications for Certified Minnesota Assessor

- **Anthony Allen,** Rice County
- **Todd Finkelson,** Otter Tail County
- **Andrew Heintz,** Itasca County
- **Olivia Kopecky,** St. Louis County

Approved Applications for Certified Minnesota Assessor Income Qualified

- **Gary Martin**, Department of Revenue

Approved Applications for Accredited Minnesota Assessor

- **Andrew Hillery**, Fillmore County
- **Sheriann Kmitch**, Chisago County
- **Andrea Wellnitz**, Watonwan County
- **James Wise**, City of Eden Prairie

Applications for Senior Accredited Minnesota Assessor

- Jane Grossinger made a motion to invite the following individual back for a second interview.
Rachel Espe, Cook County
Mike Reed seconded the motion. The motion carried with none opposed.
- Jane Grossinger made a motion to invite the following individual back for another interview.
Nicholas Siltanen, Carlton County
Mark Vagts seconded the motion. The motion carried with one opposed.

The chairperson set the next meeting date as Tuesday, July 8, 2025, at St. Michael City Center, St. Michael, MN at 8:30 am.

Anne Grunert made a motion to pay the expenses for the meeting. Emily Anderson seconded the motion. The motion carried.

Anne Grunert made a motion to adjourn the meeting. Ryan Johnson seconded the motion. The motion carried.

Course	Sponsoring Organization	Date/Location	CEHs	Standards Identified
2025 GIS/Valuation Technologies Conference	IAAO	March 3-6, 2025 Columbus, OH	21	1.P.1-3, 3.D.1-3, 4.H.2, 5.A.5
2025 Legislative Update	MAAO	April 14, 2025 Online	1	2.B.1-4, 5.C.3
2025 MAAO Summer Seminars	MAAO	May 21-22, 2025 St. Cloud, MN	8	94 Standards Identified!
2025 Mid-Year Apartment Summit	MN Real Estate Journal	June 12, 2025 Golden Valley, MN	4	1.A.2, 1.F.1-2, 1.J.1, 1.J.3
2025 Mid-Year Forecast Summit	MN Real Estate Journal	May 30, 2025 Golden Valley, MN	4	1.A.2, 1.C.2, 1.D.4-5, 1.F.1, 1.K.4
26th Annual Trends Seminar - Residential	North Star Chapter of the Appraisal Institute	May 8, 2025 Minneapolis, MN	5	1.A.1-2, 1.C.1-2, 1.D.3, 1.F.1, 1.J.3, 2.F.3-4, 2.F.8, 4.A.3
26th Annual Trends Seminar - Commercial	North Star Chapter of the Appraisal Institute	May 8, 2025 Minneapolis, MN	6	1.A.1-2, 1.F.1, 1.G.1-3, 2.F.3-4, 2.F.8
AMC Practical Leadership 1.0	Association of Minnesota Counties	Online	6	5.B.1-3, 5.C.1
Dealing with Disasters	DOR - PACE	March 6, 19, and 25, 2025 Online	3	1.B.1-2, 1.E.1-2, 2.A.1-4, 2.D.1-4, 2.E.1-2, 2.H.1-2
Exemption	DOR – PACE	Location and dates to be determined	4	1.C.1, 1.D.3-5, 1.I.1-2, 2.B.1-4, 2.C.1, 2.D.1-3, 2.G.1-3, 3.E.1, 3.E.3, 3.F.4, 5.A.1, 5.B.3
Intro & Advanced Excel for Assessors	MAAO	May 5, 2025 Online	4	4.A.1-5
MN Income Property Case Study Exam Workshop	MAAO	September 9, 2025 Lake Elmo, MN	7	1.A.1-5, 1.B.1-2, 1.C.1-2, 1.D.1-5, 1.E.1-2, 1.F.1-2, 1.G.1-3, 1.J.1-4, 1.K.1-6, 1.L.1-5, 1.M.1-2, 1.P.1-3, 3.A.1-3, 3.B.1, 3.C.1-4, 3.F.1-4
MN Residential Case Study Exam Workshop	MAAO	June 9, 2025 Lake Elmo, MN	7	Standard 1, 3.A.1-3, 3.F.1-2, 4.G.1
Payment in Lieu of Property Taxes (PILT) Recap	DOR - PACE	Location and dates to be determined	2	2.C.1-2, 3.D.1-3
Practical Customer Service	DOR - PACE	April 2, 7, 10, and 15, 2025 Online	2	1.C.2, 1.F.1, 1.J.4, 2.D.3-4, 2.H.1, 2.I.1, 2.J.1-2, 5.B.2, 5.C.1-3, 5.C.5
Property Tax Appeals in Minnesota: 2025 Update	Minnesota Continuing Legal Education	February 25, 2025 Minneapolis, MN	6.5	1.F.1, 2.F.5, 2.F.8, 5.C.4
Resource Activity	DOR - PACE	Location and dates to be determined	1	2.D.1, 2.E.1-2, 3.D.1-3, 5.A.5-6, 5.C.1
Sales Analysis, Sales Listings, & Time Trends	DOR - PACE	Location and dates to be determined	5	2.K.1-3, 2.L.1-2, 4.A.1-5, 4.F.1-4, 5.C.3
Small Spaces, Big Impact - Appraising ADUs	McKissock	Online	4	1.B.1-2, 1.C.1, 1.F.1, 1.G.1-2, 1.J.1, 1.J.3, 1.L.2, 1.L.4, 2.L.1
Successfully Interacting with SAPS Data	DOR - PACE	Location and dates to be determined	3	1.H.1, 2.B.1-4, 2.H.2, 3.D.3, 5.C.1
SURFA Cost of Capital Workshop	Society of Utility Regulatory and Financial Analysts (SURFA)	April 24-25, 2025 Charlotte, NC	10	1.E.1, 1.F.1, 1.K.2, 1.L.1, 1.M.1, 4.A.5, 4.E.1-2
The Discounted Cash Flow Model: Concepts, Issues, and Applications	Appraisal Institute	Online	5	1.K.1-6