



Grant to Provide Volunteer Taxpayer Assistance Services and Tax Credit Outreach

Fiscal Year (FY) 2026-27 Grant Questions

FY26-27 Grant Questions received from the grant webinar on June 18, 2025

Can I apply for the Taxpayer Assistance Grant and the Tax Credit Outreach Grant?

Yes, you can apply for both grants.

When can grant work begin?

October 1, 2025, or when the grant contract is signed by both parties, whichever is later.

Is there a cap on the amount of grant funds I can apply for?

No. The Taxpayer Assistance Grant has \$1.25 million available each fiscal year and the Tax Credit Outreach Grant has \$1.5 million available each fiscal year. There is no individual cap on the amount of grant funds you can apply for, but requests should be reasonable and justified in the grant application.

May I use Taxpayer Assistance Grant funding to host an info session to the public to promote expanded services we offer, such as expanded hours and Facilitated Self Assistance (FSA) delivery service, or do I need to apply for a separate Tax Credit Outreach grant? Anticipated expenses include advertising and food and would be less than \$200 per session.

Advertising expenses would be approved under the Taxpayer Assistance Grant, but food for the public is not an eligible expense. When deciding whether to apply, remember to consider the time commitment of the application and reporting processes to determine if the amount you're requesting is worthwhile for you and your organization.

What is the difference between the Tax Credit Outreach Monthly Summary, Progress, and Final Reports?

The Monthly Summaries report on what credits were promoted and the events and activities you facilitated or attended each month. The Progress Reports detail your goals and how you prepared for the season. The Final Reports give us information on the progress of your goals and what work you did during the fiscal year. The

progress and final reports show a breakdown of how you used grant funds vs. the monthly summaries which show the events and activities you participated in.

For the Tax Credit Outreach Grant, do I still need to submit Monthly Summary Reports when Progress and Final Reports are due?

Yes.

How many months of Monthly Summary Reports are required for the Tax Credit Outreach Grant?

The Tax Credit Outreach Grant contract covers October through June. Eight months of reports are required, beginning in November and concluding in June.

Why do you only accept questions on the Request for Proposals (RFP) until July 11? What if I have an important question after July 11?

Questions are accepted July 1 through July 11 so we have time to respond to questions and allow all potential applicants to review the information before the application deadline of July 31. We will not respond to questions after July 11.

If a vendor invoice is stamped "paid," is that sufficient evidence of payment?

No. Proof of payment is required for all expenses, including receipts, cancelled checks (front and back), or credit card and bank statements.