



Sales and Use Tax e-Services Webinar

Reference Guide

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Disclaimer

This reference guide is for educational purposes only. It is meant to accompany an oral presentation and not to be used as a standalone document.

This presentation is based on the facts and circumstances being discussed, and on the laws in effect when it is presented. It does not supersede or alter any provisions of Minnesota laws, administrative rules, court cases, or revenue notices.

If you have any questions, contact us at salesuse.edu@state.mn.us, 651-296-6181, or 1-800-657-3777 (toll-free).

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Course Description and Objectives

This course is a demonstration of e-Services, Minnesota Department of Revenue's online portal used by customers to file and pay business taxes. This course is designed specifically for customers who file sales and use tax returns.

After today's training, you will be able to:

- Navigate e-Services
- File and pay a sales and use tax return
- Manage your user profile
- Find resources on our website

- 3. Use the drop-down menus to show either returns or payments, and to filter specific accounts, periods, and statuses.

Notes: _____

Where can I find additional resources?

You can open the e-Services help page three different ways:

- On the Minnesota Revenue website by searching for “e-Services Help”
- At the e-Services log in page, by selecting the Go to e-Services Help Topics link
- When logged into e-Services by selecting the question mark icon

Our newest help feature is Minni, the chatbot.  Minni was trained to help you with common e-Services questions and can also answer a few general tax questions, usually providing a link to Revenue’s website for more information. Minni is available at the top of every page while you are working in e-Services.

For more information about Sales and Use Tax, visit the Minnesota Revenue webpage, and in the Businesses tab, select Sales and Use Tax.

We have additional courses to assist you with your sales and use tax questions. From the Sales and Use Tax page, select Education, and then select the educational opportunities link. Please visit our website for a complete listing of our classes, descriptions, and dates.

You can connect with us by selecting one of the icons on our website.



You can subscribe to GovDelivery to receive email updates on sales and use tax law changes, rules, fact sheets, and other related information. You will be able to choose the type of updates you want and the frequency of the emails. You can follow us on Facebook or X. You can find employment opportunities on LinkedIn. You can also subscribe to our YouTube channel.

How can I contact the Sales and Use Tax Division?

- By phone at 651-296-6181 or 800-657-3777
- By email at salesuse.tax@state.mn.us for questions about your account or salesuse.tech@state.mn.us for questions about Sales and Use Tax law