

Grant to Provide Volunteer Taxpayer Assistance Services — Fiscal Year 2021 Progress Report

Due February 19, 2021

Name of Organization

If you are providing virtual services this filing season, how is implementing those services working for you:

Describe how you recruited new volunteers and retained past volunteers to provide volunteer taxpayer assistance services this filing season and how grant funding improved those plans. Include details about how you recruited multilingual volunteers or volunteers who represent the community you serve:

Fiscal Year 2021 Progress Report, Continued

Describe how you trained volunteers to provide volunteer taxpayer assistance services this filing season and how grant funding improved those plans. Include the topics covered, the delivery method, and how you utilized the Minnesota Department of Revenue required tax training to ensure volunteers are preparing accurate Minnesota returns:

List the number of volunteers you trained to provide volunteer taxpayer assistance services and the levels of certification passed:

Number of volunteers:

New Volunteers _____
Returning Volunteers _____
Total Number of Volunteers _____

Number of Volunteers Certified:

Intake/Interview and Quality Review _____
Volunteer Standards of Conduct _____
Basic _____
Advanced _____
Military _____
International _____
Foreign Student _____
Health Savings Account _____

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How many volunteers are multilingual? What languages are spoken by your volunteers and staff who are available at your free tax preparation sites?

Describe how you prepared your volunteers to work with people from different backgrounds (religions, culture, education, age, etc.):

Fiscal Year 2021 Progress Report, Continued

Share any other important information to better demonstrate how the grant has helped your volunteer taxpayer assistance services so far this filing season.

Is the proposed budget you submitted with your grant application in August still accurate? If not, describe your changes made and include your new proposed budget with your progress report.

If you need more space for responses, attach a separate sheet of paper.

Signature of Authorized Representative

Date

Digital signatures are allowed for FY21.