

CMA Requirements List

Courses

- Minnesota Assessment Laws & Procedures
Note: Must have been taken within the previous five years for an initial license.
- Residential Appraisal Principles
- Residential Appraisal Procedures
- Mass Appraisal Basics

Assessment Experience

- One year (12 full months) of assessment experience
- Employment Verification Letter signed by a licensed Supervisor or County Assessor
- First Year Exposure Check List
Note: Review the board's [experience policies](#) for more details

Application & Fee

- Once all of the above requirements are completed, submit a CMA application and pay the application fee on the [Assessors Licensing System](#).
Note: The Board does not act on applications until **ALL** requirements have been met.
- **Timeline Policy:** License applications and fees must be received no later than three business days prior to a board meeting.

Equivalent Assessor Education

Review the [board's policies](#) for education equivalent to assessor's education requirements for the following:

- Minnesota Real Property Appraiser License
- 4-Year Real Estate Degree
- Designations