

# Cigarette Use Tax Return

Due the 18th day of the month following the month of purchase.

Print or Type	Name				Social Security Number
	Address	City	State	ZIP Code	Period of Return (mo/yr)

**Figure the Tax You Owe**

Tax	1	Total number of cigarettes purchased (from CT203-A, line 1) . . . . .	1	_____
	2	Total number of little cigars purchased less than 3 pounds per thousand (from CT203-A, line 2) . . . . .	2	_____
	3	Add lines 1 and 2 . . . . .	3	_____
	4	Number of exempt cigarettes and/or little cigars less than 3 pounds per thousand (cannot be more than 200; see instructions) . . . . .	4	_____
	5	Subtract line 4 from line 3 . . . . .	5	_____
	6	Mil rate for cigarettes and little cigars less than 3 pounds per thousand (see instructions) . . . . .	6	_____
	7	Multiply line 5 by line 6 . . . . .	7	_____
	8	Total number of little cigars purchased 3 to 4.5 pounds per thousand (from CT203-A, line 3) . . . . .	8	_____
	9	Number of exempt little cigars 3 to 4.5 pounds per thousand (cannot be more than 200; see instructions) . . . . .	9	_____
	10	Subtract line 9 from line 8. . . . .	10	_____
	11	Multiply line 10 by 0.18250 (mil rate on little cigars 3 to 4.5 pounds per thousand) . . . . .	11	_____
	12	<b>Cigarette and Cigarette Sales Tax (add lines 7 and 11) . . . . .</b>	<b>12</b>	_____

**Figure the Non-settlement Cigarette/Little Cigar Fee You Owe**

Fee	13	Total number of cigarettes purchased subject to fee (see instructions) . . . . .	13	_____
	14	Total number of little cigars purchased (from CT203-A, add lines 2 and 3) . . . . .	14	_____
	15	Add lines 13 and 14 . . . . .	15	_____
	16	Fee mil rate for cigarettes and little cigars (.025) . . . . .	16	_____
	17	<b>Cigarette/little cigar fee due (multiply line 15 by line 16) . . . . .</b>	<b>17</b>	_____

**Figure the Total Amount You Owe**

Total Tax and Fees Due	18	Penalty, if any (see instructions) . . . . .	18	_____
	19	Interest, if any (see instructions) . . . . .	19	_____
	20	<b>Total due (add lines 12, 17, 18 and 19) Make check payable to Minnesota Revenue . . . . .</b>	<b>20</b>	_____

I declare that this form is correct and complete to the best of my knowledge and belief.

Sign Here	Signature	Date	Daytime Phone
	_____	_____	_____

Mail to:  
 Minnesota Department of Revenue  
 Mail Station 3331  
 600 N. Robert St.  
 St. Paul, MN 55146-3331  
 Phone: 651-556-3035  
 Email: cigarette.tobacco@state.mn.us

# Cigarettes and Little Cigars Purchased During the Month

Read the instructions prior to completing this schedule.

Page \_\_\_\_ of \_\_\_\_

<b>Print or Type</b>	Name				Social Security Number	
	Address		City	State	ZIP Code	Period of Return (mo/yr)

<b>Cigarettes</b>								
	Date	Invoice #	Purchased From <i>(name/address of person or firm)</i>	Brand	Number of Cartons	Cigs. p/ Carton	Total Cigarettes	
<b>Cigarettes Purchased</b>						× 200 =		
						× 250 =		
						× 200 =		
						× 250 =		
						× 200 =		
						× 250 =		
						× 200 =		
						× 250 =		
						× 200 =		
						× 250 =		
	<b>Line 1 Total Number of Cigarettes</b>							

<b>Little Cigars (less than 3lbs per thousand)</b>								
	Date	Invoice #	Purchased From <i>(name/address of person or firm)</i>	Brand	Number of Cartons	Cigars p/ Carton	Total Cigars	
<b>Little Cigars Purchased (less than 3lbs per thousand)</b>						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
	<b>Line 2 Total Number of Little Cigars</b>							

<b>Little Cigars (3lbs to 4.5lbs. per thousand)</b>								
	Date	Invoice #	Purchased From <i>(name/address of person or firm)</i>	Brand	Number of Cartons	Cigars p/ Carton	Total Cigars	
<b>Little Cigars Purchased (3lbs to 4.5lbs per thousand)</b>						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
						× =		
	<b>Line 3 Total Number of Little Cigars</b>							

# Form CT203 Instructions

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## Cigarette Taxes and Fees

When you buy cigarettes and little cigars in Minnesota, the price includes the following Minnesota taxes and fees:

- Cigarette Tax
- Cigarette fee in lieu of tobacco settlement, which is assessed on any cigarettes you buy out-of-state that are produced by manufacturers that have not entered into a tobacco settlement agreement with the state of Minnesota
- Cigarette Sales Tax, beginning Aug. 1, 2008. (The Cigarette Sales Tax rate is determined annually.)

If you buy cigarettes or little cigars outside the state and are not charged these Minnesota taxes and fees, you must pay them directly to Minnesota.

## Little Cigars Defined as Cigarettes

Tobacco products, known as “little cigars” are taxed and regulated as cigarettes.

A cigarette is defined as:

- Any roll for smoking made wholly or partially from tobacco
- At least partially wrapped in tobacco and has a cigarette-like filter
- Has a size, appearance, type of tobacco used in filler or is packaged or labeled, priced, or marketed like cigarettes
- Weighs 4.5 pounds or less per 1,000 cigarettes

## Exemption

You are exempt from paying the Cigarette Tax if, during one month, you carried into Minnesota a total of 200 or fewer cigarettes and little cigars and you use or store them for your personal use.

**Cigarettes and little cigars purchased online are not exempt.**

## Due Date

File Form CT203 and pay tax due by the 18th day of the month following the month in which you purchased the cigarettes or little cigars.

If you do not file voluntarily, you may be billed for the tax and fee you owe as information about your purchases becomes available to us. Your bill will include penalty and interest charges, if applicable.

## Schedule A Instructions

Fill out the requested information in each table. Report each invoice on a separate line. For the little cigar tables, fill in the amount of cigars per carton to complete the calculation for total cigars.

## Line Instructions

### Line 4

#### Exempt Cigarettes/Little Cigars Weighing Less Than 3 Pounds per Thousand

Enter the number of cigarettes or little cigars 3 pounds or less per thousand that you carried into Minnesota that you used or stored. The number cannot exceed 200.

### Line 6

#### Mil Rates for Cigarettes and Little Cigars Weighing Less Than 3 Pounds per Thousand

Use the list below to determine the mil rate for the period of the return you are filing.

#### If the period is:    The Mil Rate is:

July 1, 2013	-	Dec. 31, 2013	.....	.016615
Jan. 1, 2014	-	Dec. 31, 2014	.....	.01671
Jan. 1, 2015	-	Dec. 31, 2015	.....	.01713
Jan. 1, 2016	-	Dec. 31, 2016	.....	.017715
Jan. 1, 2017	-	Dec. 31, 2017	.....	.017950
Jan. 1, 2018	-	Dec. 31, 2018	.....	.018070
Jan. 1, 2019	-	Dec. 31, 2019	.....	.018140
Jan. 1, 2020	-	Dec. 31, 2020	.....	.018250

Mil rates include all applicable Cigarette Tax and Cigarette Sales Tax.

Multiply line 5 by the appropriate mil rate and enter the result on line 6.

# Form CT203 Instructions (Continued)

## Line 9

### Exempt Little Cigars 3 to 4.5 Pounds

Enter the number of little cigars 3 to 4.5 pounds per thousand that you carried into Minnesota. The number cannot exceed 200.

The exemption amount is a maximum of 200 sticks between line 4 and line 9. If the full 200 stick exemption was used on line 4 you cannot use a separate exemption on line 9.

## Lines 13–17

### Cigarette Fee in Lieu of Tobacco Settlement

In addition to the Cigarette Tax and Cigarette Sales Tax, you must also pay a fee directly to Minnesota on cigarettes you buy out-of-state if they are produced by manufacturers that have not entered into a tobacco settlement agreement with the state of Minnesota.

## Line 16

For purchases July 1, 2013 and after, the fee is \$0.025 per cigarette.

## Line 18

### Penalty

To determine the penalty amount to enter on line 18, see “Penalty and Interest.”

## Line 19

### Interest

To determine the interest amount to enter on line 19, see “Penalty and Interest”.

## Penalty and Interest

### Penalty

Penalties are collected as part of the cigarette taxes and fees.

**Late Payment.** A penalty is due if you do not pay your total taxes and fees by the due date. If your payment is 1 to 30 days late, the penalty is 5% of the unpaid amount; 31 to 60 days late, 10%; more than 60 days late, 15%.

**Late Filing.** If you also do not file your return on time, you must pay an additional penalty for filing late. The late-filing penalty is 5% of the unpaid taxes and fees.

### Interest

You must pay interest on the unpaid taxes and fees plus any penalties from the due date until the date the total is paid.

To figure how much interest you owe, use the following formula with the appropriate interest rate:

$$\text{Interest} = (\text{tax/fee} + \text{penalty}) \times \# \text{ of days late} \times \text{interest rate} \div 365$$

The interest rates are:

2020-19 . . . . .	5%
2018-17 . . . . .	4%
2016-10 . . . . .	3%
2009 . . . . .	5%
2008-07 . . . . .	8%

## Use of Information

The information on this return will be used to determine the correct Minnesota tax and fee liability. Your Social Security number is private. You are not legally required to furnish the number, but if you do not we may not be able to properly identify you or process your payment and return.

## Information and Assistance

Website: [www.revenue.state.mn.us](http://www.revenue.state.mn.us)

Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)

Phone: 651-556-3035

This material is available in alternate formats.