

# Print BAE Certificate

## 1. Once you close out of the training window, click “Return To Class Progress”

Component Name: Board of Appeal and Equalization Training      Type: Web-based  
Class: Board of Appeal and Equalization Training      Duration: --

**Table Of Contents**

Title	Status	Score	
Board of Appeal and Equalization Course	Not Attempted		<a href="#">Launch</a>

[Return To Class Progress](#)

## 2. Click “Learning Home”

**LEARNING MANAGEMENT**

[Class Progress](#)      [Return to Previous Page](#)      [Learning Home](#)

## 3. Click one of the “My Learning”

**LEARNING MANAGEMENT**

Learning Home

**Quick Links**

- Find Learning
- My Learning**
- Certifications
- Learning Plans
- Supplemental Learning

**Announcements**

No Current Announcements.

Welcome Huan

**Enterprise Learning Management**

**Search for Learning**

Enter a keyword and select the Search button to initiate the search.

**My Current Learning**

View: All Learning

Title	Type	Required	Status	Due Date	Launch
Board of Appeal and...	Web-based Training		Completed		<a href="#">▶</a>

[View More Details](#)

[My Learning](#)

**4. Click the print icon** 

\*View

My Learning <span style="float: right;">1 of 1</span>					
Title	Type	Status	Date	Launch	Print
Board of Appeal and Equalization Training	Web-based Training	Completed	03/31/2017		



The certificate will appear. You can print or save the certificate. If you misplace the certificate, you can access this certificate at any time by logging into ELM. This training is now on your training record.