

## eCRV Application Fields

Below is a list of specific information requested in the electronic Certificate of Real Estate Value.

- Buyer and Seller Information
  - Name
  - Social Security number / Tax Identification Number
  - Address
  - Phone number
  - Email
- Property Information
  - County
  - Legal description
  - Deed acres
  - Sale components (land and buildings, land only, buildings only)
  - Parcel ID
  - Location
  - Planned use of property (property use group, property type)
  - Property program, for example SFIA, CRP (term, acres, year initiated)
- Sales Agreement
  - Sales date (date of deed/contract)
  - Total purchase amount (amount paid for the property)
  - Full down payment or equity investment (total purchase amount less amount financed)
  - Seller paid amount
  - Delinquent special assessment paid by buyer
  - Financing (assumed mortgage, cash, contract for deed, new mortgage)
  - Personal Property (description, amount)
- Sales Questions
  - Did the buyer lease the property before purchasing? If so, did the prior lease include an option to buy?
  - Did the seller lease the property after the sale
  - Did the seller guarantee a minimum rental income if the property was previously rented?
  - Does the eCRV represent a contract for deed payoff or was a contract for deed resold?
  - Did the buyer only purchase partial interest in the property
  - Was the property received wholly or partially in trade?
  - Is the purchase part of a 'like-kind' exchange (see Internal Revenue Code, section 1031)?
  - Was the purchase agreement signed over two years ago?
- Supplementary Questions
  - Are the buyer and seller relatives or related businesses?
  - Is the buyer or seller eligible for a property tax exemption?
  - Is the buyer or seller a unit of local, state, or federal government
  - Does the eCRV solely represent a name added or removed from a deed?
  - Was the property condemned or foreclosed, or are there legal actions pending?
  - Was the property entirely or partially received as a gift or inheritance?
  - Did the buyer pay for an appraisal of this property? If yes, what was the appraised value?
  - Did the buyer own property adjacent to the property purchased?
  - Did the buyer feel the price paid for the property was significantly different than other potential buyers would have paid? If yes, explain.

