

**State Board of Assessors
Meeting Minutes
Tuesday, March 7, 2023**

Chairperson Jane Grossinger called the meeting to order at 8:30 a.m.

Board members in attendance:

Charlie Blekre	Dave Parsons
Jane Grossinger	Lori Schwendemann
Anne Grunert	Averi M. Turner
Kelly McCormack	Mark Vagts

Mike Reed was unable to attend.

Introduction of new Board member, Kelly McCormack.

Agenda for the March 7, 2023, meeting was reviewed. Lori Schwendemann moved to approve the agenda. Anne Grunert seconded the motion. The motion carried.

Minutes of the January 10, 2023, meeting were reviewed. Anne Grunert moved to approve the minutes. Dave Parsons seconded the motion. The motion carried.

Updates

- **Form Report:** Since July 1, 2022, the start of fiscal year 2023, 26 reports have been submitted, 24 reports were approved, 2 reports are being graded and 18 assessors received their AMA.
- **MAAO Executive Board Meeting Update:** The Executive board met on February 6 – 7, 2023 in St Cloud. The Executive Board decided at their fall meeting to only offer the LEAD courses and Assessment Administration every other year. Ben Bedard is current keeper of the Assessors Standards.
- **Complaint Summary:** Since January 2023, the Department of Revenue has received one homestead concern since the last update which will be forwarded to the county for review. The Department of Revenue is making good progress on our review of the open complaints now with a full PTCO team.
- **Ad Hoc Committee:** No update at this time.
- **MAAO Curriculum & Assessor Standards Committee:** No update at this time.

Discussion Items

- **Future Rule Changes:** The board reviewed the Proposed Rules Changes and agreed they will move forward with the rule changes.
- **April Newsletter:** Several topics were reviewed and discussed for the April Newsletter.
- **Assessment Experience:** The board determined there is very little assessment experience in the Recorder's office. Experience in the Recorders office will not apply towards assessment experience when applying for the initial assessors license.

Discussion Items (cont.)

- **Real Estate Property Appraisers from Other States:** The board discussed the differences between a Minnesota Real Estate Appraisers license and from other State's to see if they met the same requirements.

After much discussion, the following reciprocity policy for out of state licensed Real Estate Property Appraisers was created.

- Reciprocity for licensed Real Estate Appraiser from another State when seeking an assessors license in Minnesota. A Real Estate Appraisers license from another State, will be considered equivalent to a Minnesota licensed Real Estate Appraiser, once the education and experience is confirmed.

Mark Vagts made a motion to approve the reciprocity policy for out of state licensed Real Estate Appraisers. Anne Grunert seconded the motion. The motion carried.

- **Compatibility of Offices - Elected or Appointed:** Mark Vagts and Dave Parsons reviewed the changes they made to the Compatibility of Offices list. After much discussion, it was decided to remove some of the items on the current list and add a disclaimer and definition section to the document. The Compatibility of Offices document will be updated and reviewed at the May board meeting.
- **Interview Guidelines:** Jane Grossinger & Lori Schwendemann will provide an update on the progress of these guidelines. Tabled until May 9, 2023 board meeting.
- **Continuing Education Course Request Guidelines:** Charlie Blekre & Ann Grunert will provide an update on the progress of these guidelines. Tabled until May 9, 2023 board meeting.
- **Board Work Plan:** Review work plan. Tabled until May 9, 2023 board meeting.
- **Assessor Licensure Standards:** Review the standards for any changes or updates. Tabled until May 9, 2023 board meeting.
- **Licensure Course Review:** Discuss the steps for licensure course review. Tabled until May 9, 2023 board meeting.

Approved Continuing Education Hours Requests

- **2023 MN Apartment Summit:** John Mott requested the board review this summit sponsored by MN Real Estate Journal, that was offered on January 12, 2023 in Bloomington, MN for continuing education. The board's continuing education committee approved this summit for 5 continuing education hours.
- **General Appraiser Sales Comparison Approach:** Emmanuel Adeniran requested the board review this course sponsored by the Appraisal Institute, for continuing education. The board's continuing education committee approved this course for 30 continuing education hours.
- **What's Your Slant? - Bias in Appraising:** Brett Hall requested the board review this seminar sponsored by North Star Chapter of the Appraisal Institute, for continuing education. The board's continuing education committee approved this summit for 2 continuing education hours.

Approved Applications for Certified Minnesota Assessor

- **Emily Brandt**, Lake of the Woods County
- **Chad Doose**, Yellow Medicine County
- **Jordan Hillstead**, Dakota County
- **Shizuka Nagai**, Ramsey County
- **Leah Wedan**, City of Coon Rapids

Approved Applications for Accredited Minnesota Assessor

- **Josh Denisen**, Olmsted County
- **James Hughes**, City of Edina
- **Austin Noble**, Dakota County
- **Chris Rengstorf**, Stevens County

Approved Applications for Senior Accredited Minnesota Assessor

Anne Grunert made a motion to award the Senior Accredited Minnesota Assessor license to the following individual.

- **Lena Chapman**, Dakota County

Lori Schwendemann seconded the motion. The motion carried.

Charlie Blekre made a motion to award the Senior Accredited Minnesota Assessor license to the following individual.

- **Chad Benda**, Murray County

Dave Parsons seconded the motion. The motion carried.

Anne Grunert made a motion to award the Senior Accredited Minnesota Assessor license to the following individual.

- **Cassidy Chiodo**, Hennepin County

Averi Turner seconded the motion. The motion carried.

Anne Grunert made a motion to award the Senior Accredited Minnesota Assessor license to the following individual.

- **Kayla Kleindl**, Traverse County

Lori Schwendemann seconded the motion. The motion carried.

Mark Vagts made a motion to award the Senior Accredited Minnesota Assessor license to the following individual.

- **Erin Kastner**, City of Minnetonka

Lori Schwendemann seconded the motion. The motion carried.

The chairperson set the next meeting date as Tuesday, May 9, 2023, at the St. Michael City Center in St. Michael, MN at 8:30 am.

Lori Schwendemann made a motion to pay the expenses for the meeting. Anne Grunert seconded the motion. The motion carried.

Averi Turner made a motion to adjourn the meeting. Mark Vagts seconded the motion. The motion carried.